

Chippewa Valley Pickleball Club (CVPC), Eau Claire, WI  
Board of Directors meeting, Thursday, August 14, 2025  
Eau Claire Public Library, Eau Claire, WI 54701

ATTENDEES:

Carolyn Johnson, Mike Mai (Treasurer), Karen McDermott (President), Joe Neisinger, Scott Nicastro (USPA rep.), Kathleen Skarvan (Secretary), Carol Wilczek (Vice President)  
Absent: Dan Bee, Pattie Rogstad, Steve Wood (Membership)

1. Call to Order - Karen
2. Secretary Report – Kathleen
  - a. July minutes were approved as presented.
3. Treasurer Report - Mike
  - a. Notable expenses for the month consisted of the AED (donated monies) and needed supplies to upgrade the bleachers at Lake Hallie.
  - b. Ending cash \$94,563.91. The certificate of deposit (CD) Nicolet Bank matured and was subsequently renewed.
  - c. Lake Hallie Update:
    - i. Three contractors for the Lake Hallie building are still to be paid and are waiting for two of the three invoices. Full payment of all three is estimated to be \$57,000.00 but discussions are being held to determine if a lower amount may be negotiated.
    - ii. The Club originally approved \$70,000 for the site and it is estimated that the final invoices may be slightly less. It was noted that the total cost of Lake Hallie site is \$566,000, paid by a combination of donations, the Village of Lake Hallie, in-kind work and the Club.
    - iii. The \$7,500 annual club escrow, as provided in the agreement with the Village of Lake Hallie, will cover future maintenance of the courts including court resurfacing, equipment, etc. Mike proposed transferring funds from the Club-Village of Lake Halie CD fund to the Club-Village of Lake Hallie checking account for simplification of payment for Lake Hallie expenses as needs are identified.
    - iv. The board approved authorizing Mike to set up a checking account exclusively for Lake Hallie court expenses as agreed to in the Lake Hallie agreement, pending agreement by the Village of Lake Hallie, specifically Gary Spilde, Village President.
4. Membership Report – Karen reported in Steve’s absence.
  - a. 663 paid members; starting in October 2025, we will grant paid memberships through 2026. 106 accounts, non-renewals accounts, have been archived.

5. Old Business:

a. Member Survey - Carol

- i. A draft of a membership survey was presented, developed by Carol, as requested at a previous meeting. It was decided that board members provide Carol with feedback on the survey through the SLACK app that the board uses for communication purposes. Our goal is to send the survey prior to the Annual meeting and provide summarized results prior to that meeting in October. The survey's objective is to gain a better understanding of our club members' demographics, pickleball playing habits and interests to help the board with future planning for the Club.

Action: Karen agreed to explore a "pro" or "business" version of SLACK to ensure our history and documents are available. The free version only allows 90 days of viewing messages and documents.

Action: Kathleen agreed to review SLACK documents and archive those important for future reference.

b. End of summer leagues' event – Dan and Steve

- i. An end of the year recognition celebration is planned for all league participants, but the date and budget are still to be determined.

c. New Member Round Robin Event

- i. Still to be planned.

d. Donation Update – Joe and Mike

- i. Joe met with a sign supplier for the donor wall, a sign featuring Lake Hallie donors that will be placed underneath the pavilion roof, 8 ft. by 4.5 ft. The supplier will provide a conceptual design with seven levels of donations with donor names and additional space for future donor additions and/or changes. Work is also proceeding for light pole donor sign and sunscreens donor sign. The rebound donor sign is in place. All donor recognition signs are considered a Phase II construction cost and will be paid for by contributions that have been made to the club for Phase II.
- ii. Market and Johnson Pavillion sign has been placed (paid by Market and Johnson).
- iii. Paver bricks – investigating a supplier for engraving the approximately 100 pavers that are available for \$100 donation with naming.

Action: Joe to determine if the current pavilion pavers in place at the pavilion are those to be engraved and verify that there are 100 brick spaces available.

6. Big Brother Big Sister Event Update - Carol

- a. The event is scheduled for August 15 at Lake Hallie. It was noted that only one team needs to be filled. (Subsequent to the meeting, all teams were filled.) Carol will attend to share information about the club and be on-hand if there are questions on pickleball rules, scoring, etc.
7. Committee Reports  
Facilities: John McDermott, Chair, plans to formalize facility crews for McDonough and Lake Hallie morning maintenance to ensure both courts are “play ready” on weekdays. The McDonough blower needs replacing and John will be requesting the board approve this expense at a future date.
  8. Election of open Board seats – Karen
    - a. There are three board seats open, up for election in October: members’ terms expiring, Karen, Mike and Dan.
    - b. To-date, two Club members have indicated an interest in being nominated.
    - c. The Nominating Committee was appointed: Kathleen (Chair), Carol and Carolyn. They are responsible for managing the communication to members on nominations being open and the process for applying and determining nominations for the Annual meeting, scheduled for Oct. 2, 2025, 6:30 pm at the YMCA Sports Center.
  9. McDonough crack repair and general update - Karen, Mike  
The board formally expressed its appreciation to Joe Boyung for taking on this task of repairing court cracks and painting. It was noted that the repairs look great. Karen will ask him if he would appreciate additional volunteers on this task and following discussion, the board approved reimbursing Joe for his expenses of up to \$1,000.00. Other discussion: Mike proposed an idea to engage an individual or group to take on a project of conducting a survey on the economic benefits of pickleball in the communities with courts in the Chippewa Valley.  
Action: Carolyn agreed to reach out to Erik Lindquist who has experience with surveys like these, to discuss this idea, and individuals or groups that may be interested in conducting such a survey.
  10. Annual Meeting Business - Karen  
Due to additional work planning needed prior to the Annual meeting the board agreed to schedule a second meeting in September, September 18, in addition to the regular monthly meeting, September 11; both meetings at the YMCA Sports Center.

There being no further business to discuss, the meeting was adjourned at 7:50 pm.

Respectfully submitted,

Kathleen Skarvan, Secretary

